

## ABERDEENSHIRE EDUCATION & CHILDREN'S SERVICES



Keithhall Primary School  
Keithhall  
INVERURIE  
Aberdeenshire  
AB51 0LX

Mrs Nicole Scott  
Head Teacher

Tel : (01467) 536930

Email : [keithhall.sch@aberdeenshire.gov.uk](mailto:keithhall.sch@aberdeenshire.gov.uk)

Website: [keithhall.aberdeenshire.sch.uk](http://keithhall.aberdeenshire.sch.uk)

### Lendrick Muir Residential Trip – 28<sup>th</sup> May – 31<sup>st</sup> May 2024

Dear P6 and P7 Parents/Carers

We are delighted to be arranging an activity based residential trip to Lendrick Muir in conjunction with Chapel of Garioch School, Hatton of Fintray School, Oyne School, and Port Elphinstone School. Our stay will be for 3 nights at Lendrick Muir, Rumbling Bridge, Kinross, KY13 0QA.

The total amount of the trip is **£325** including bus costs.

For us to secure this booking we are now required to pay a holding deposit as activity venues are already being taken up quickly for this session.

For any residential school excursion that your child attends, there may be a surplus at the conclusion of the trip. This will not be added to the cost of the excursion but will be built into the costings. There will be no profit made from these excursions so, should there be a surplus above £10 per pupil, this will be returned to the parent who paid for the trip. Should the surplus be below £10, the money will be returned to the school fund for the benefit of all pupils.

A full detailed itinerary for the trip, clothing requirements and additional information will be shared with you in January.

#### Insurance

All employees of Aberdeenshire Authority are covered for any act, which results in accident or injury. What is not covered is any claim against a child for causing an accident or injurious act to others. As any treatment is covered through the National Health Service, we do not require medical insurance. These are the areas for which you may wish to get personal insurance: (1a) Accept responsibility for any loss, damage or injury attributable to his / her misbehaviour or disobedience occurring during the trip. (b) Accept responsibility for any additional costs, including travel, attributable to his / her misbehaviour or disobedience occurring during the trip. (c) Agree that any member of staff or other adult accompanying the party shall be entitled to make such decisions and take such action, as they shall deem necessary in the circumstances. (d) Covid19 related cancellation.

## Code of Conduct

The Party Leader and accompanying staff are responsible for ensuring that their group adheres to the centre rules and has consideration for other guests. Any significant incident or persistently disruptive or unacceptable behaviour will result in parents being informed to come and collect their child. You will be required to read and sign the Risk Assessment and Code of Conduct forms with your child prior to the trip and make them aware of this.

## Grants

Educational Travel Grants may be available to those on Income Support etc or who think they may have financial difficulty funding this trip. The school can be contacted confidentially for advice around this, and the online travel grant form can be found at <http://online.aberdeenshire.gov.uk/aberdeenshire-educational-trust-pupil-travel-grant/>

To confirm your child's place on the trip, please complete the consent form below and pay **£75 deposit by 1<sup>st</sup> of September 2023**. This will allow us to secure all the accommodation and transport. As the trip cost has been calculated with the activities, bus travel and accommodation in mind, the deposit is non-refundable. If you are using a Cheque, it should be made out to the school and returned to school by the dates below. The full amount can be paid or in instalments as follows.

1<sup>st</sup> Payment - deposit – £75

2<sup>nd</sup> Instalment - £50 – 13/10/23

3<sup>rd</sup> Instalment - £50 – 30/11/23

4<sup>th</sup> Instalment - £50 – 23/2/24

5<sup>th</sup> Instalment - £50 – 28/3/24

6<sup>th</sup> Instalment - £50 -26/4/24

**Payments can also be transferred via the account below via online banking. Please ensure that you complete the payment slip attached and send into school even if payment has been made online.**

Account Name:

Sort Code:

Account Number:

If you have any questions, then please do not hesitate to contact me.

Kind regards

Mrs Nicole Scott

**Head Teacher  
Keithhall School**